



# BARTLEY SECONDARY SCHOOL

10 JALAN BUNGA RAMPAI SINGAPORE 538403

Tel: 62889013 Fax: 62805595

Email: bartley\_ss@moe.edu.sg

22 March 2022

Dear Parents / Guardians,

Welcome back to a new school term. The following are some updates on our events and important notices:

## **Student Well-being and Developing Good Habits**

1. We will continue to promote the well-being of our students through guiding them to build a sense of positivity and resilience. We also highlighted that the students should interact respectfully and graciously with one another as members of the Bartley family. We encourage parents to work with us, reiterating to our children the importance of healthy habits, respectful interactions and a growth mindset.
2. It is also important that our students practise responsible use of their mobile devices and Personal Learning Devices (PLDs). We would like to highlight that teachers expect mobile phones to be kept away during curriculum time and other school programmes, including CCA. Any use during these times must be with explicit permission from the teacher-in-charge. The PLDs are also to be used only for learning purposes. We emphasised to our students that mobile devices and PLDs should not be used for undesirable activities. We will continue to educate our students to be safe and responsible users of technology and would like to work closely with parents/guardians to manage device usage. Parents/Guardians could refer to pages 22 to 27 for our Acceptable Use Policy (AUP) Agreement in the Student Organiser distributed at the start of the school year.

## **Term 1 Progress Report**

3. Students will receive their Term 1 Progress Report on 24 Mar 2022. Some of your child/ward's teachers may want to meet up with you to discuss your child/ward's progress. They will contact you to make the necessary arrangements.
4. When your child/ward gives you the Progress Report, we would deeply appreciate if you could use the opportunity to discuss his/her progress, and to plan how he/she could do better for the upcoming assessments together. The Weighted Assessment schedule for Term 2 will be published on the school website by Fri 25 Mar 2022.

## **Attendance and Punctuality**

5. For students to do well in school, it is important that they attend school regularly and punctually so that they do not miss out on the lessons and teachers' instructions. Students who are absent from school are to submit the relevant document(s) excusing their absence on the day they return to school. Students who fail to submit the document(s) supporting their absence within 5 working days of their return to school may face disciplinary action. **Per semester**, the school will accept up to a **maximum of 4 days of absence** covered by parents'/guardians' letter(s).
6. It is also important for students to participate actively in CCA so that they have a full learning experience. We seek continued support from parents to ensure that your child comes for school and CCA regularly and punctually.
7. Please note that your child/ward will be considered to be late for school should he/she arrive at the class after 7.30 am. An SMS will be sent to the registered official guardian by 9.30 am on days that your child/ward is absent from school.

### **Safe Management Measures (SMMs)**

8. The school will continue with our daily visual screening. Students who are unwell or show symptoms of illness will be sent home to rest and parents/guardians will be informed. To continue to ensure the school remains a safe environment for all students, we seek the assistance and support of parents/guardians to guide our children to observe the following SMMs and exercise personal responsibility:


- Students who are unwell with flu-like symptoms (e.g. fever, runny nose, cough) or have a positive COVID-19 Antigen test result are advised not to report to school.
- Students are to wear high filtration masks except when performing strenuous exercise or eating/drinking. Students should refrain from talking when they are not wearing their face masks.
- Students are to adhere to the updated MOH Health Protocol 1-2-3. If students receive MOH Health Risk Notice or have household members or close contacts who are tested positive, please inform their Form Teacher or the school.
- Students are to bring their TT token or enable the TT mobile app to school.

### **Key Activities in Term 2**

9. The key Sec 3 school activities scheduled for Term 2 can be found in **Annex A**. We seek your cooperation in ensuring your child/ward's participation in and/or preparation for the various activities the school has planned for them.
10. If your child/ward is scheduled to return for academic lessons and/or CCA training during the first week of June term break, a notification letter will be provided to you prior to the start of the activity.

### **Sec 3 Parent Engagement and Outward Bound School (OBS) Briefing**

11. We would be organising a Parent Engagement session for all Sec 3 parents on Sat 02 Apr 2022, 9am to 10.30am. At this session, we will be sharing with you the important curriculum updates for Sec 3 students that will take place in 2022 and 2023. Besides curriculum updates, we will also conduct a briefing for OBS activity on the same 02 Apr morning. All Sec 3 students will have the opportunity to participate in OBS activity this year on 17 & 18 Aug 2022.
12. The Parent Engagement session would be held via Webinar and the registration link is as follows:

Session outline:	9.00am to 9.05am: Welcome 9.05am to 9.45am: Curriculum Updates by Principal 9.45am to 10.15am: OBS Briefing by Year Head 10.15am to 10.30am: Q&A and Closing
 <small><a href="https://go.gov.sg/sec3engagement">https://go.gov.sg/sec3engagement</a></small>	Please register for the webinar using the following link: <a href="https://go.gov.sg/sec3engagement">https://go.gov.sg/sec3engagement</a> <ol style="list-style-type: none"><li>1. Register in advance for this webinar by Wed 31 March 2022 via the link above.</li><li>2. Please register with your child's/ward's class and name e.g. 3E1_Jason. This is to help us identify and admit you into the session and allow us to keep the online meeting space safe for our parent attendees.</li><li>3. After registering, you will receive a confirmation email with information about joining the webinar.</li></ol>

### BSS Community Day

13. The BSS Community Day would take place on Fri 27 May 2022. On that day, you will get the opportunity to meet up with your child/ward's teachers to find out more about your child/ward's progress via Zoom. We hope you can make yourselves available for the event. More details of the event will be given to you nearer to the date.

### Parenting Resources

14. We appreciate the challenges of parenting and would like to introduce parenting resources to you. MOE has launched a parenting-focused Instagram account, @parentingwith.moesg, as part of MOE's efforts to engage and partner parents. MOE hopes to connect with parents better via the account by sharing tips and MOE resources, celebrating the ups and downs of your parenting journey, and growing with you as a community by inspiring and supporting each other through shared experiences. Do follow the account, share your experiences and invite your parent friends into this community. You may also find more useful parenting resources through MOE Parent Kit available at <https://www.moe.gov.sg/parentkit>

### Conclusion

15. We believe that it takes a community to nurture our young minds. A strong home-school partnership will contribute greatly to the child's success in school. Therefore, we hope to work closely together with parents to provide our children the best opportunities to learn and grow. I welcome parents to contact the school to discuss your concerns or provide your feedback. Together, we can nurture every Bartleyan as **Learners for Life** and **Leaders for Others**, grounded in our **C.O.R.E. values**.
16. We request for you to complete and return the acknowledgement form (**Annex B**) via your child/ward's Form Teacher by Mon 28 Mar 2022. Should you have any questions or need any clarifications, please contact us at 62889013 or email: [bartley\\_ss@moe.edu.sg](mailto:bartley_ss@moe.edu.sg). We also invite you to visit our school website and social media sites at Facebook ([www.facebook.com/OfficialBartleySecondarySchool](http://www.facebook.com/OfficialBartleySecondarySchool)), Twitter (<https://twitter.com/bartleysecsg>) and Instagram (@bartleysecondaryschool) to see updates about the school.
17. We look forward to a fruitful and meaningful Term 2 with our students. Thank you for your continued support as we work towards empowering every Bartleyan to be Leaders for Others and Learners for Life.

Thank you.

Yours sincerely,



Ms Britta Seet  
Principal

**Secondary 3**  
**Key Activities for Term 2, 2022**

S/No.	Date	Activity	Remarks
1.	23 Mar	Sec 3 STEM Enrichment Programme	<ul style="list-style-type: none"> <li>Only 3E2 to attend</li> <li>Reporting time: 3.00 pm</li> <li>Dismissal time: 3.45 pm</li> <li>Venue: Perfumery Lab</li> </ul>
2.	24 Mar	Release of Term 1 Progress Report	<ul style="list-style-type: none"> <li>For parent/guardian signature and conversations with child/ward</li> </ul>
3.	25 Mar	Home-Based Learning Day 4	<ul style="list-style-type: none"> <li>Home-Based Learning</li> </ul>
4.	29 Mar	Sec 3 STEM Enrichment Programme	<ul style="list-style-type: none"> <li>Only 3T1 to attend</li> <li>Reporting time: 2.25 pm</li> <li>Dismissal time: 3.10 pm</li> <li>Venue: Perfumery Lab</li> </ul>
5.	30 Mar	Sec 3 STEM Enrichment Programme	<ul style="list-style-type: none"> <li>Only 3E5 to attend</li> <li>Reporting time: 3.00 pm</li> <li>Dismissal time: 3.45 pm</li> <li>Venue: Perfumery Lab</li> </ul>
6.	2 Apr	Sec 3 Parent Engagement and Outward Bound School (OBS) Briefing	<ul style="list-style-type: none"> <li>Parents of all Sec 3 students</li> <li>Time: 9.00 – 10.30 am</li> </ul>
7.	4 Apr	Sec 3 STEM Enrichment Programme	<ul style="list-style-type: none"> <li>Only 3E1 to attend</li> <li>Reporting time: 3.00 pm</li> <li>Dismissal time: 3.45 pm</li> <li>Venue: Perfumery Lab</li> </ul>
8.	5 Apr	Home-Based Learning Day 5	<ul style="list-style-type: none"> <li>Home-Based Learning</li> </ul>
9.	6 Apr	Sec 3 STEM Enrichment Programme	<ul style="list-style-type: none"> <li>Only 3E4 to attend</li> <li>Reporting time: 3.00 pm</li> <li>Dismissal time: 3.45 pm</li> <li>Venue: Perfumery Lab</li> </ul>
10.	11-13 Apr	Sec 3 Express Chinese Oral Examination	<ul style="list-style-type: none"> <li>All Sec 3 students taking Express Chinese are involved</li> <li>Reporting time: 3.00 pm</li> <li>Venue: Sec 1 classrooms</li> <li>Dismissal time: Students may leave school once they have completed their Oral examination</li> </ul>
11.	12 Apr	Sec 3 STEM Enrichment Programme	<ul style="list-style-type: none"> <li>Only 3T2 to attend</li> <li>Reporting time: 2.25 pm</li> <li>Dismissal time: 3.10 pm</li> <li>Venue: Perfumery Lab</li> </ul>
12.	13 Apr	Sec 3 Normal Technical Malay and Tamil Oral Examination	<ul style="list-style-type: none"> <li>All Sec 3 T1 &amp; T2 students are involved</li> <li>Reporting time: 3.00 pm</li> <li>Venue: Sec 2 classrooms (for Malay) &amp; Library (for Tamil)</li> <li>Dismissal time : Students may leave school once they have completed their Oral examination</li> </ul>
13.	13 Apr	Sec 3 STEM Enrichment Programme	<ul style="list-style-type: none"> <li>Only 3N1 to attend</li> <li>Reporting time: 3.00 pm</li> <li>Dismissal time: 3.45 pm</li> <li>Venue: Perfumery Lab</li> </ul>
14.	15 Apr	Good Friday	<ul style="list-style-type: none"> <li>Public Holiday</li> </ul>
15.	18 Apr	Home-Based Learning Day 6	<ul style="list-style-type: none"> <li>Home-Based Learning</li> </ul>

16.	19 Apr	Sec 3 Normal Academic Chinese and Chinese 'B' Oral Examination	<ul style="list-style-type: none"> <li>All Sec 3 students taking Normal Academic Chinese and Chinese 'B' are involved</li> <li>Reporting time: 3.00 pm</li> <li>Venue: Sec 1 classrooms</li> <li>Dismissal time: Students may leave school once they have completed their Oral examination</li> </ul>
17.	19 Apr	Sec 3 Express Malay and Tamil Oral Examination	<ul style="list-style-type: none"> <li>Sec 3E1 – 3E5 students and 3 Normal Academic students taking Express Malay and Tamil are involved</li> <li>Reporting time: 3.00 pm</li> <li>Venue: Sec 2 classrooms (for Malay) &amp; Library (for Tamil)</li> <li>Dismissal time: Students may leave school once they have completed their Oral examination</li> </ul>
18.	20 Apr	Sec 3 Normal Academic Malay and Tamil Oral Examination	<ul style="list-style-type: none"> <li>Sec 3N1 and 3N2 students are involved</li> <li>Reporting time: 3.00 pm</li> <li>Venue: Sec 1 classrooms (for Malay) &amp; Library (for Tamil)</li> <li>Dismissal time : Students may leave school once they have completed their Oral examination</li> </ul>
19.	20 Apr	Sec 3 STEM Enrichment Programme	<ul style="list-style-type: none"> <li>Only 3E3 to attend</li> <li>Reporting time: 3.00 pm</li> <li>Dismissal time: 3.45 pm</li> <li>Venue: Perfumery Lab</li> </ul>
20.	26 Apr	Sec 3 STEM Enrichment Programme	<ul style="list-style-type: none"> <li>Only 3N2 to attend</li> <li>Reporting time: 3.30 pm</li> <li>Dismissal time: 4.15 pm</li> <li>Venue: Perfumery Lab</li> </ul>
21.	2 May	Labour Day (off-in-lieu)	<ul style="list-style-type: none"> <li>Public Holiday</li> </ul>
22.	3 May	Hari Raya Puasa	<ul style="list-style-type: none"> <li>Public Holiday</li> </ul>
23. –	4 May	Home-Based Learning Day 7	<ul style="list-style-type: none"> <li>Home-Based Learning</li> </ul>
24.	12 May	CCA Stand Down	<ul style="list-style-type: none"> <li>No CCA for Sec 1 &amp; 3 students</li> </ul>
25.	16 May	Vesak Day (off-in-lieu)	<ul style="list-style-type: none"> <li>Public Holiday</li> </ul>
26.	19 May	Home-Based Learning Day 8	<ul style="list-style-type: none"> <li>Home-Based Learning</li> </ul>
27.	26 May	CCA Resumption	<ul style="list-style-type: none"> <li>CCA resumes for Sec 1-3 students</li> </ul>
28.	27 May	Community Day	<ul style="list-style-type: none"> <li>All students need not attend school on this day</li> <li>Parent(s)/Guardian together with their child/ward will book a time slot prior to this day to have a zoom session with Form Teacher(s)</li> <li>More details will be released through your child/ward at a later date</li> </ul>
29.	28 May – 25 Jun	June School Holidays	<ul style="list-style-type: none"> <li>School Holidays</li> </ul>

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## ACKNOWLEDGEMENT &amp; CONSENT FORM

From:

The Parent/Guardian\* of \_\_\_\_\_ (Sec \_\_\_\_\_ )

**2022 Secondary 3 Principal's Letter (Term 2)**

Thank you for keeping me informed regarding the above-mentioned.

We can be reached at the following contact numbers:

Name of Parent /Guardian*		
Relationship to Pupil	Father / Guardian *	Mother / Guardian *
Home Telephone No.		
Handphone No.		
Office No.		

*\*delete where appropriate*

Remarks (if any)

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\_\_\_\_\_  
Signature of Parent / Guardian\_\_\_\_\_  
Date

